

Thank you for your interest in the “Constellate: A new platform to learn text analysis” workshop.

**Before the workshop begins**, if you wish to follow along with the demonstrations:

1. Create a new folder on your computer to store the workshop files.
2. [Download a zip file](#) containing all the datasets you will need for the workshop to that new folder
3. Extract the files into that new folder.  
Note: Different computers have different setups. On a Mac, just double-click on the file to extract its files. On a PC, you might first want to install a great little program called [7-Zip](#) (if you don't already have it!). Then you should be able to right click on the zip file and select 7-Zip, then Extract Here to extract its files.
4. You should have a PDF Cheat Sheet with some key instructions for following the demonstration, and two CSV files which will be generated and used during the demonstration.

You also need to set up an account ahead of time, following these steps (if you don't already have a JSTOR account paired with UofT):

1. First, if you are off-campus, connect via VPN so that Constellate recognizes that you are associated with UofT. These [VPN help pages](#) can assist if this is new for you.
2. Next, go to <https://constellate.org/>
3. Click on Log in at the top right.
4. Click on Register (just below Log in to JSTOR)
5. Fill in the form with your utoronto email address and make sure that the *Institution Or University* box says “University of Toronto, Toronto” (or type this in, if not there). This is going to pair your account with UofT for the trial access (combined with being on a UofT network either on campus or via VPN for off-campus).
6. Click on register when you are done.
7. And then it should take you back to Constellate, with the top right corner now saying Access provided by the University of Toronto, and your username shown at the top right. Now you're logged in.
8. This process of pairing UofT with your account should only need to happen once and then it should associate your JSTOR account with UofT access. If in any doubt about your account, and you are trying to access Constellate off-campus, connecting first via VPN is always a safe bet to ensure you get Constellate's full functionality.

If you wish, you can also [download the slides](#), where we include some helpful links where you can learn more.

If you have any issues accessing the files, please contact me: [kelly.schultz@utoronto.ca](mailto:kelly.schultz@utoronto.ca)